

LOCATE REQUEST FORM

Simply Call 811 or 1-800-892-0123

Revised 1-2008

ONE-CALL SYS	TEN .								Revisea	1-2006	
1	COMPANY PHONE NUMBER WITH AREA CODE COMPANY NAME ()										
2	CALLER NAME										
3	COMPANY ADDRESS										
4	CITY, STATE, ZIP CODE FAX NUMBER WITH AREA CODE ()								DE		
5	SITE CONTACT NAME PHONE NUMBER WITH						DDE	EXTE	EXTENSION		
6	COUNTY (MUST provide this information) Circle one and list location name VILLAGE/CITY					(RBAN) UNINCORPORATED TOWNSHIP (RU				JRAL)	
7	SUBDIVISION NAME EXCAVATION SITE ADDRESS OR LOT NUMBER										
8	NEAREST CROSS STREET/ROAD REGARDLESS OF SIZE (indicate street, road, etc.) IS THIS WITHIN A 1/4 MILE OF THE JOB SITE (circle one) YES NO								SITE? NO		
9	The standard we accept is North American Datum 83 (NAD83); format is degrees, minutes & seconds.						LONGIT	LONGITUDE			
10	JULIE members and their subcontractors MU provide the section - quarter/section informati		TIER RANGE				SECTION	QUA	QUARTER/SECTION		
11	ADDITIONAL ADDRESS OR DIRECTIONAL INFORMATION TO JOB SITE (i.e., directions, landmarks, distance from nearest town, etc.)								:.)		
12	TYPE OF WORK (Examples: trench for sewer, cable/telephone drops, fence/deck installation, plant trees/shrubs, foundation, ditch work, etc.)										
13	ARE YOU DIRECTIONAL BORING OR (Circle One) WILL YOU HORIZONTAL DIRECTIONAL DRILLING? YES NO YES					DIGGING DEEPER THAN 7 FEET? (Circle One) NO UNSURE					
14	EXTENT OF WORK (Examples: locate north side of building, along rear lot line, front of property to curb, lot line to lot line, etc.)										
15	CUSTOMER'S NAME OR COMPANY NAME (who/whom the work is being done for						IS THE SITE PRE-MARKED? (Circle One) YES NO UNSURE			- 1	
16	NOTES TO MEMBER UTILITIES ABOUT EXCAVATION SITE										
17	WORK DATE AND TIME OF EXCAVATION (given to caller by operator) DIG-BY DATE (given to caller by operator)										
18	EXPIRATION DATE OF TICKET (given to caller by operator) DIG NUMBER (given to caller by operator)										
19	DO YOU WANT TO WAIVE THE MEMBER U	TILITY "	'ALL CLEAR	" CALL E	ACK? (Ci	rcle On	ne)	YES	NO		
20	JULIE MEMBER COMPANIES SENT THIS MESSAGE (given to caller by operator)										

Keep your dig number as proof of your call to JULIE and as a reference number for this call. For your protection, JULIE recommends that you search the area for the facilities of others who are not JULIE members and notify them separately. In addition, you should communicate with the owner of the dig site to determine if there are any privately installed lines which are not marked by member utilities. For more information about the JULIE process, visit www.illinois1call.com.

INFORMATION ABOUT THE ILLINOIS ONE-CALL SYSTEM

JULIE, Inc. (Joint Utility Locating Information for Excavators), also known as the Illinois One-Call System, is a not-for-profit corporation that provides professional and non-professional excavators with a toll-free number for the free locating and marking of underground facilities. JULIE serves as a notification service for underground facility owners, taking information about planned excavations and distributing this information to its membership. It is then the responsibility of each facility owner to mark the location of their underground facilities at the excavation site.

WAYS TO REACH JULIE

JULIE call center operators are available by simply calling 811 or 1-800-892-0123 to process locate requests 24 hours a day, 7 days a week, 365 days of the year. Excavators who have access to the internet are able to enter locate requests via E-Request (visit www.illinois1call.com) or a JULIE remote ticket entry Web site (Newtin RTE). For more information about Newtin RTE, contact the JULIE Data Department at 815-741-5011.

HOW TO USE THE JULIE SYSTEM

Safe digging starts when you contact JULIE. Whenever possible, it is very important to visit the site and pre-mark the proposed excavation area with white paint or flags prior to your call to JULIE. The 48 hour notice does **NOT** include Saturdays, Sundays or Holidays. If digging within the city limits of Chicago, contact **DIGGER AT 312-744-7000**.

Completing a Locate Request Form prior to contacting JULIE makes the locate request process fast and easy. You can request this form through the Public Relations Department (815-741-5935) or download a copy at www.illinois1call.com.

At a minimum, be prepared to provide the following information when you contact JULIE:

- ◆ Your name, address and a phone number at which you and/or a site contact can be reached. An inability by the member utilities to speak to someone if questions should arise can possibly delay your locate;
- ◆ County and city or county and unincorporated township name;
- ◆Location at which the excavation or demolition will take place, which may include but not be limited to: address, cross street, lot numbers, etc. In addition, JULIE member companies and their contractors/subcontractors MUST provide the tier, range, section and quarter section of the excavation site (or GPS coordinates) allowing the system to grid the ticket;
- ◆ Section/quarter sections when the above information does not allow the State-Wide One-Call Notice System to determine the appropriate geographic section/quarter sections. This does not apply to residential property owners.
- ◆ Information regarding latitude and longitude of the excavation site is also accepted in lieu of section and quarter/section information.
- ◆ The type and extent (size of excavation area) of the work involved and whether white paint, flags and/or stakes were used to outline the proposed excavation area;
- ◆ Whether you will be directional boring or horizontal directional drilling and digging deeper than 7 feet; and
- ◆ The start date and time of the planned excavation or demolition.

AVAILABLE RESOURCES

Resources to find the above information include: property plat map; real estate tax bill; permanent real estate tax number for the property; county plat map; rural residential directory; village, town or city permit, building, engineering or street department (city limits); or township or county permit, building, engineering or highway department (outside city limits).

DIG NUMBER EXPLANATION

TYPES OF LOCATE REQUESTS

Normal: Made at least 2 working days, but not more than 14 calendar days, in advance of excavation project.

Emergency: Condition constituting an imminent danger to life, health or property or a utility service outage and which requires immediate repair or action.

Joint Meet: Scheduled when the extent of the work may be confusing or extends over a large geographic area. A joint meet is not a locating session, but a meet to exchange information. A joint meet is a 96-hour process--not 48 hours. All members must mark before digging can proceed.

www.illinois1call.com

JULIE Damage Prevention Managers are available to assist members and excavators--contact information can be found at www.illinois1call.com. In addition, JULIE's Web site contains a complete listing of JULIE members illustrating their facilities, upcoming events, ICC Enforcement information, member damage prevention team contacts, educational free materials, frequently asked questions, newsletters, the state law and procedural changes.

APWA APPROVED UTILITY MARKING COLORS						
YELLOW	Gas, oil, petroleum, steam					
RED	Electric					
ORANGE	Communication, telephone, TV					
BLUE	Water					
GREEN	Sewer					
PURPLE	Reclaimed water					
PINK	Temporary survey					
WHITE	Proposed area of excavation					